



PALO PINTO ISD  
TRANSPORTATION HANDBOOK

Palo Pinto ISD  
821 Oak Street  
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Palo Pinto, Texas 76484  
(940) 659-2745 phone  
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Dear Parent,

Palo Pinto ISD is pleased to offer transportation service for your child. Our goal is to transport your child, and the others on the bus, safely and in a timely manner to and from school. Palo Pinto ISD is under no obligation to provide transportation to students not currently enrolled in Palo Pinto ISD. Palo Pinto ISD provides transportation services to Mineral Wells Junior High and High School secondary students (grades 7-12) who reside within the Palo Pinto ISD boundaries as a courtesy. Summer school transportation will not be provided to secondary students or students who live outside of Palo Pinto ISD boundaries. Palo Pinto ISD currently has an agreement with Gordon ISD to allow Gordon ISD to transport Palo Pinto ISD secondary students (grades 7-12) who reside within the Palo Pinto ISD boundaries as a courtesy. These services are voluntary on the part of Palo Pinto ISD and will remain so while feasible. Riders utilizing the transportation service are expected to follow the bus rules and the direction of the driver. Failure to do so will result in loss of ridership privilege.

### **Bus Rules/Expectations**

1. The bus driver is in charge and is authorized to assign seats for any reason.
2. A rider shall not refuse to sit in an assigned seat or deny another rider a place to sit.
3. Sit in your seat correctly, face the front, keep hands and feet to yourself, and stay in your seat at all times. Riders are expected to remain in seat for the duration of the trip and remain seated until the door is opened.
4. Talk softly in a normal voice, as loud noises may distract the driver and create an unsafe condition.
5. Keep head, hands, feet, and all other parts of the body inside the bus. No yelling out of the window.
6. Scuffling, fighting, and the use of obscene, vulgar, or profane language or gestures is forbidden.
7. Do not throw objects inside or outside the bus.
8. No gum, candy, drinks or food is allowed on the bus.
9. Do not mark, cut, scratch, damage, or otherwise destroy any part of the bus. Vandalism costs will be paid by the person responsible, including guardians of minors.
10. Possessing or being under the influence of tobacco, e-cigarettes, vaping, marijuana, alcohol, a controlled substance, a dangerous drug, or a “look alike” is illegal and prohibited while riding the bus.
11. All school rules, including those found in the *Student Handbook* and *Student Code of Conduct*, must be followed when riding district transportation at all times. Rules will be

strictly enforced to ensure order and safety. The school will implement the disciplinary consequences as provided via Ch. 37 of the *Texas Education Code*.

### **Discipline Procedures**

**First Offense:** Contact with parent by phone or written notice will be provided. Other disciplinary action may be taken at this time as well.

**Second Offense:** The student may be suspended from the bus for not more than 10 days.

**Third Offense:** The student may be suspended from the bus for the remainder of the semester or year.

Major offenses including, but not limited to, fighting, obscenity, cursing, confrontation with the driver, vandalism, possession of prohibited items, etc., will be handled according to the severity of the offense. Palo Pinto ISD Administration reserves the right to skip steps according to the severity and/or frequency of the violation.

## **Palo Pinto ISD Bus Rider Permit**

This form must be completed and returned to the bus driver within four (4) days. Failure to return this form may cause reason for loss of ridership privilege.

*As the parent/guardian of a bus rider, I have discussed these rules and disciplinary procedures with the bus rider who lives with me and/or of whom I am responsible. We agree to abide by all of these rules. We understand that we will be financially responsible for any repairs to the bus resulting from any marks, cuts, scratches, damages, or other destructions caused by my child. The District will determine the vendor used for repairs and timelines for such repairs. We also understand that he/she may lose their privilege to ride a Palo Pinto ISD bus if the rules are not followed.*

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

# BUS INFORMATION SHEET

Return this sheet to the bus driver within four (4) days.

DATE \_\_\_\_\_ SCHOOL YEAR \_\_\_\_\_

STUDENT'S NAME \_\_\_\_\_

SCHOOL Palo Pinto Elementary/ISD \_\_\_\_\_ GRADE \_\_\_\_\_

In case of accident or child misconduct, the driver or administrator may notify the parent/guardian.

I have read and understand the bus rules and have reviewed them with my children.

\_\_\_\_\_  
PARENT'S SIGNATURE

\_\_\_\_\_  
DATE

HOME ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_

DELIVERY ADDRESS OF STUDENT (if different than Home Address)

\_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ If no answer call: \_\_\_\_\_

Additional comments (i.e. medical) use back of sheet if necessary.